

**ANNEXURE – I**

**DETAILS OF THE VACANT NON-TEACHING POSTS**

**Group ‘C’ Posts – Recruitment on local / regional basis.**

<b>Sl. No.</b>	<b>Name of Post / Pay Band + Grade Pay</b>	<b>No. of Post / Reservation</b>	<b>Upper Age Limit</b>	<b>Educational / Desirable / Other Qualifications</b>
1	<b>Semi Professional Assistant</b> <i>PB-1, Rs. 5,200 – 20,200 + GP Rs. 2,800/-</i>	1 (ST)	28 years	Bachelor’s degree in Library Science from a recognized University. <b>Desirable:</b> i) Proficiency in Computer Application ii) Work experience in Govt. run Library/University/College Library.
2	<b>Technical Assistant</b> <i>PB-1, Rs. 5,200 – 20,200 + GP Rs. 2,800/-</i>	2 (1 UR, 1 ST)	28 years	Graduate in relevant subjects as required by the University. <b>Desirable:</b> i) 3 years experience in the field and/or PG degree. ii) Diploma in Electronics/Electrical/Instrumentation.
3	<b>Pharmacist</b> <i>PB-1, Rs. 5,200 – 20,200 + GP Rs. 2,800/-</i>	1 (ST)	28 years	Diploma in Pharmacology registered under Pharmacy Council of India <b>Desirable:</b> Bachelor of Pharmacology.
4	<b>Electrician</b> <i>PB-1, Rs. 5,200 – 20,200 + GP Rs. 2,400/-</i>	2 (1 UR, 1 ST)	28 years	i) HSSLC with Diploma in Electricals from a Govt. recognized Institution. ii) ITI certificate holder in Electricals from a Govt. recognized Institution. <b>Desirable:</b> 3 years work experience in the line.

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5	<b>Medical Laboratory Technician</b> <i>PB-I, Rs. 5,200 – 20,200 + GP Rs. 2,400/-</i>	1 (UR)	28 years	Diploma holder in Medical Laboratory Technology (MLT) from a recognized Institution. Diploma should be of a minimum duration of 2 years.
6	<b>Technician (Workshop)</b> <i>PB-I, Rs. 5,200 – 20,200 + GP Rs. 2,400/-</i>	2 (1 UR, 1 ST)	28 years	3 years Diploma in Mechanical/Electrical Engineering from a recognized Institution/University. <b>Desirable:</b> 3 years experience in the line, preferably in educational institutions.
7	<b>Stenographer Grade-III</b> <i>PB-I, Rs. 5,200 – 20,200 + GP Rs. 2,400/-</i>	9 (3 UR, 5 ST, 1 OBC)	28 years	i) HSSLC. ii) Shorthand and Typing Speed 80/30 wpm respectively of 5 mins. Duration. iii) Working knowledge of Computer. iv) Proficiency in English. <b>Desirable:</b> Working knowledge of Hindi.
8	<b>Laboratory Assistant</b> <i>PB-I, Rs. 5,200 – 20,200 + GP Rs. 2,000/-</i>	3 (2 UR, 1 ST)	28 years	HSSLC with Science subjects or relevant core subjects, as required by the departments concerned.
9	<b>Carpenter</b> <i>PB-I, Rs. 5,200 – 20,200 + GP Rs. 1,900/-</i>	1 (UR)	28 years	HSLC with ITI certificate on Carpentry. <b>Desirable:</b> 3 years work experience in the line.

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10	<b>Plumber</b> <i>PB-I, Rs. 5,200 – 20,200 + GP Rs. 1,900/-</i>	2 (1 UR, 1 ST)	28 years	HSLC with ITI certificate on Plumbing. <b>Desirable:</b> 3 years work experience in the line.
11	<b>LDC</b> <i>PB-I, Rs. 5,200 – 20,200 + GP Rs. 1,900/-</i>	38 (20UR, 17ST, 10BC)	28 years	i) HSLC. ii) Typing speed of 30 wpm. iii) Working knowledge of Computer.
12	<b>LDC (Hindi)</b> <i>PB-I, Rs. 5,200 – 20,200 + GP Rs. 1,900/-</i>	2 (1 UR, 1 ST)	28 years	i) Hindi Matric with HSLC in general line. ii) Typing speed of 30 wpm in Hindi. iii) Working knowledge of Computers in Hindi programmes. <b>Desirable:</b> Graduate with Hindi as a.
13	<b>Driver</b> <i>PB-I, Rs. 5,200 – 20,200 + GP Rs. 1,900/-</i>	2 (1 UR, 1 ST)	28 years	i) HSLC. ii) Holder of valid Driving License for L/M/H/Passenger Motor Vehicle. <b>Desirable:</b> Working knowledge of Hindi and English.
14	<b>Cook</b> <i>PB-I, Rs. 5,200 – 20,200 + GP Rs. 1,900/-</i>	4 (2 UR, 2 ST)	28 years	i) HSLC. ii) Experience in cooking/catering services in institutions/Guest Houses, Hospices, etc. <b>Desirable:</b> Working knowledge of Mizo and Hindi/English.

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15	<b>Bus Conductor</b> <i>PB-1, Rs. 5,200 – 20,200 + GP Rs. 1,800/-</i>	3 (2 UR, 1 ST)	28 years	i) HSLC. ii) Conductor License holder. <b>Desirable:</b> Holder of valid Driving License for L/M/H/Passenger Motor vehicle.
16	<b>Laboratory Attendant</b> <i>PB-1, Rs. 5,200 – 20,200 + GP Rs. 1,800/-</i>	6 (3 UR, 2 ST, 1 OBC)	28 years	HSLC.
17	<b>Kitchen Attendant</b> <i>PB-1, Rs. 5,200 – 20,200 + GP Rs. 1,800/-</i>	3 (2 UR, 1 ST)	28 years	HSLC. <b>Desirable:</b> i) Work experience in Govt. run institutes, Guest Houses, Hospices, etc. ii) Working knowledge of Mizo and Hindi/English.
18	<b>Library Attendant</b> <i>PB-1, Rs. 5,200 – 20,200 + GP Rs. 1,800/-</i>	5 (3 UR, 2 ST)	28 years	HSLC. <b>Desirable:</b> Working knowledge of Computer.
19	<b>Peon</b> <i>PB-1, Rs. 5,200 – 20,200 + GP Rs. 1,800/-</i>	7 (2 UR, 3 ST, 2 OBC)	28 years	HSLC.

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20	<b>Chowkidar</b> <i>PB-1, Rs. 5,200 – 20,200 + GP Rs. 1,800/-</i>	1 ( <i>ST</i> )	28 years	HSLC.
21	<b>Cleaner</b> <i>PB-1, Rs. 5,200 – 20,200 + GP Rs. 1,800/-</i>	1 ( <i>UR</i> )	28 years	HSLC.

**Reservation for Persons with Disabilities: (i) 1 (one) post of LDC is reserved for Visually Handicapped**

**(ii) 1 (one) post of Stenographer Grade-III is reserved for Orthopaedically Handicapped**

**(iii) 1 (one) post of Peon is reserved for Hearing Handicapped**