

**MIZORAM**



**UNIVERSITY**

**AIZAWL, MIZORAM – 796 004**

Post Box No. 190, Gram : MZU, Phone : 0389-2330654, Fax : 0389-2330834

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**No.A.12031/1/16-Est.(NT)**

**Dated Aizawl, the 16<sup>th</sup> February, 2017.**

To

The System Administrator,  
Information & Communication Technology,  
Mizoram University, Aizawl.

Subject: **Displaying of advertisement in the Mizoram University website.**

Sir,

With reference to the subject cited above, I am to request you to kindly advertise **one (1) vacant post on contract basis for the Coaching Centre, Mizoram University**, in MZU website. Details of the vacant post and terms and conditions are as follows:-

**1.One(1) Part-time staff with Computer Knowledge(On Contract basis)@ Rs.6,000/-p.m.**  
*Preference may be given to interested research scholars/students.*

**2. Terms and Conditions:**

- a) The appointment is purely on Contract basis and shall have no claim of permanency at any stage.
- b) The engagement will be for a period of 6(six) months, which may be extended from time to time.
- c) The part-time worker shall have to stay after normal office hours till night if there are coaching classes after normal office hours or whenever necessary.
- d) **Minimum educational qualification :**
  - i) Class 12<sup>th</sup> standard from a recognized Board/ University.
  - ii) Working knowledge of Word processing, Spreadsheet, Internet etc.

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3. Interested candidates willing to take up the job may submit their applications in plain paper along with all the relevant documents to the Joint Registrar, Establishment, Mizoram University.
4. Last date of submission of application: 27<sup>th</sup> February, 2017 (Monday) upto 12:00 noon
5. Interview will be held on 28<sup>th</sup> February, 2017 (Tuesday) in the Registrar's Office, Mizoram University from 2:00 p.m. onwards. Candidates are informed to bring their original documents at the time of Interview.

Sd/-

(Dr. R. ZONUNTLUANGA)  
Joint Registrar, Establishment